

WYHIMA Officer and Board of Directors Position and Responsibility Descriptions

Position: President

- The President shall be the chief elected officer of WYHIMA.
- The President shall preside at all meetings of the members, the Board of Directors, and the Executive Committee.
- The President will determine, in consultation with the Board, the regular agenda of all meetings of the members, the Board of Directors, and the Executive Committee.
- The President shall present a report at an Annual Meeting, appoint the chairs and members of committees (unless otherwise specified herein) authorized by the Board of Directors, and perform such other duties as are inherent in the office of President or as authorized by the Board of Directors.
- The President must be an Active Member of WYHIMA as well as an AHIMA-approved certificant.
- Following a one (1) year term as President-Elect, the President will serve a one (1) year term as President and a one (1) year term as Past President.
- Serves as a Delegate to the AHIMA House of Delegates during their terms as President-Elect and President.