

WYHIMA Officer and Board of Directors Position and Responsibility Descriptions

Position: Director

- One (1) Director shall be elected at large by the Active Members. Candidates for election as at-large Director shall be nominated by the Nominating Committee in accordance with the WYHIMA Bylaws.
- The Director shall serve a one (1) year term.
- Directors shall be committed to supporting and advancing the mission and purposes of WYHIMA. Directors must be Active Members in good standing of WYHIMA.
- The total number of Directors of WYHIMA shall be Five (5). The President/Chair of the Board (hereinafter, the “President/Chair”), the President/Chair-elect, the immediate Past President/Chair, and the Secretary/Treasurer shall serve as *ex officio* Directors with vote and shall be counted toward the number of Directors required for purposes of determining a quorum.
- The duties of the Board of Directors in managing WYHIMA shall include, but not be limited to, the following:
 - To establish the mission, purposes, goals, and program priorities to be implemented by WYHIMA’s Board of Directors through a strategic planning process;
 - To ensure that appropriate governance and operational policies have been developed, adopted, and implemented by WYHIMA to carry out its mission;
 - To determine and set overall policy;
 - To advocate the mission, values, accomplishments, and goals of WYHIMA to the members and to the public at large;
 - To determine, monitor, and strengthen programs that are responsive to the needs of the members and are central to WYHIMA’s mission;
 - To establish fiscal policy, including budget authorization and oversight;
 - To develop adequate resources to ensure financial stability for WYHIMA’s activities;

- To establish, develop, and maintain an effective and responsive corporate structure for WYHIMA;
- To orient and evaluate the Directors and Officers of the Board of Directors; and
- To render a full report on the financial status and activities of WYHIMA to its members.