



Wyoming Health Information Management Association

Exam Fee Reimbursement Program

If you've completed your coursework or on the job training don't delay in taking the credentialing exam!

The Exam Fee Reimbursement program is funded through the **WYHIMA Scholarship fund, which is funded through the generous donations by WYHIMA members and WYHIMA vendor partners.**

Yearly prior to the Spring Meeting, **the Professional Recognition Committee** (or designee) will select winners from the qualified applicants to receive an exam fee partial reimbursement (in the amount of \$200) from among those applications received. Partial exam fee reimbursements will be awarded on a first come, first served basis for those that qualify.

*Note: The amount reimbursed, and the continuation of the program will be determined on an ongoing basis by the WYHIMA Board of Directors and subject to change at any time without prior notice.

IMPORTANT INFORMATION ON THE SELECTION AND NOTIFICATION PROCESS:

Applicants must have taken and passed the exam. In October, the selection will be among the qualified applications received April through September. In April, the selection will be among the qualified applications received October through March. Qualified applicants will be notified via email by the Professional Recognition Committee or WYHIMA staff liaison. It will be the responsibility of the recipient to notify WYHIMA if their mailing address has changed immediately upon notification that they were selected. Any returned checks will be held for 30 days for recipient to provide current address and after 30 days, the amount will not be awarded and will be returned to the WYHIMA scholarship fund for future awards.

An individual may only receive one partial exam fee reimbursement award for either the RHIA or RHIT exam. An individual may not receive the partial exam fee reimbursement for the RHIT exam and in the future for the RHIA exam.



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Eligibility Information

- WYHIMA members in good standing of both AHIMA and WYHIMA at the time of their application and who are classified by AHIMA as either a Student, New Graduate, or Active members.
- Application must be submitted along with required attachments within 6 (six) calendar months after taking the exam. Application deadlines are **March 31st**.
- Special Consideration will be taken for those applying for more than one reimbursement.
- Applicant is ineligible for reimbursement if/when they receive exam reimbursement from another sources such as their employer or school program.

Application Information

1. Please note: Before you begin the application, you should have, in electronic format, the following items. You will have the ability to save the application and return to work on it again at a later time, if needed.
 - Written documentations showing your exam date and that the exam was successfully passed. Scan and send with the application.